

HAVANT BOROUGH COUNCIL
PUBLIC SERVICE PLAZA
CIVIC CENTRE ROAD
HAVANT
HAMPSHIRE PO9 2AX



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COUNCIL AGENDA

Membership: Councillor Raines (Mayor)

Councillors Payter, Linger, Stone, Moutray, Jenner, Inkster, Patel, Thain-Smith, Robinson, Bains, P Bains, Bowerman, Briggs, Branson, Crellin, Francis, Guest, Howard, Hughes, Keast, Kennett, Lowe, Lloyd, Milne, Patrick (Deputy Mayor), Pike, Rennie, Robinson, Satchwell, Sceal, Scott, Mrs Shimbart, Turner, Wade and Weeks

Meeting: Council

Date: Wednesday 16 June 2021

Time: 5.00 pm

Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road,
Havant, Hampshire PO9 2AX

Public Attendance

Please note that the Hurstwood Room has limited capacity to safely accommodate members of the public in a Covid secure manner. Please contact the named officer below if you wish to attend in person, otherwise we would encourage attendance virtually via the webcast on the Council's website.

The business to be transacted is set out below:

Gill Kneller
Chief Executive

8 June 2021

Contact Officer: Jenni Harding 02392 446234
Email: jenni.harding@havant.gov.uk

Page

PART 1 (Items open for public attendance)

1 Apologies for Absence



2 Declarations of Interests

To receive any declarations of interests from Members.

3 Minutes

1 - 4

To confirm the minutes of the last meeting held on 19 May 2021.

4 Mayor's Report

5 Petitions

Council to debate and respond to the below petition, received in accordance with the Council's Petition Scheme:

'Hayling Sewage Watch: Help stop Hayling Beaches being polluted with untreated sewage'

<https://www.change.org/p/councillor-michael-wilson-leader-havant-borough-council-hayling-sewage-watch-help-stop-hayling-beaches-being-polluted-with-untreated-sewage>

Please note that 20 minutes in total will be allocated to this item, in accordance with the Council's adopted Petitions Scheme. This time to comprise of up to five minutes for the petition organiser to present the petition and up to 15 minutes for Council to debate the petition.

6 Public Questions under Standing Order 27.5

To receive questions from, and provide answers to, the public, provided they have been submitted in accordance with the requirements of Standing Order 27.5.

7 Appointments

5 - 8

Recommend that the Council:

- (i) APPROVE the following:
 - 1 the appointment of Councillors to the Committees as outlined in Parts A and B;
 - 2 the appointment of Chairs and Vice-Chairs (as appropriate) to those Committees as set out in Parts A and B;
 - 3 all such appointments to remain in place until the next Annual Council meeting 2022; and

- (ii) the sundry appointments set out in Part C be APPROVED, such appointments to remain in place until the Annual Council meeting in 2022.

8	Leader's Report	9 - 12
9	Cabinet Lead Reports	13 - 46
10	Cabinet Leads and Chairmen's Question Time	
	(i) the Leader and Cabinet Leads to answer questions on matters within their respective reports.	
	(ii) Chairmen to answer questions on minutes since the last Council meeting	
11	Questions Under Standing Order 27.4.1	
	To receive questions from Councillors in accordance with the requirements of Standing Order 27.4.1.	
12	Urgent Questions Under Standing Order 27.4.2	
	To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 27.4.2.	
13	Notices of Motion	47 - 50
	The attached motion, signed by Cllr Milne and Cllr Lloyd, was submitted to the Annual Council meeting in accordance with Standing Order 14 and subsequently deferred to the 16 June 2021 meeting.	

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Please note that the Hurstwood Room has limited capacity to safely accommodate members of the public in a Covid secure manner. Please contact the named officer below if you wish to attend in person, otherwise we would encourage attendance virtually via the webcast on the Council's website.

Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

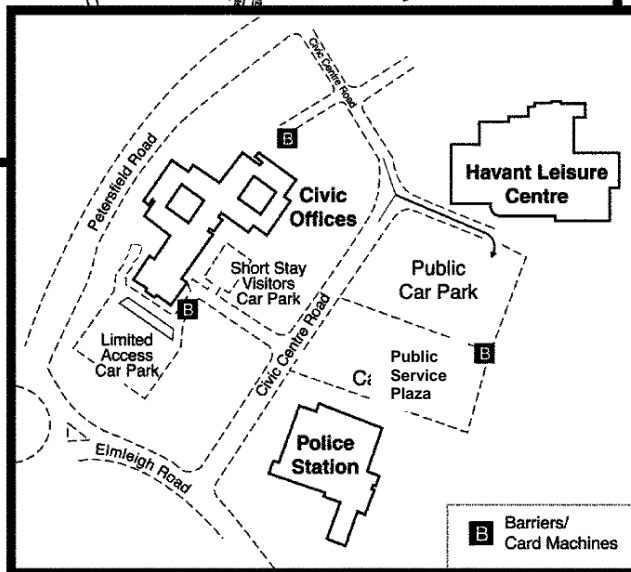
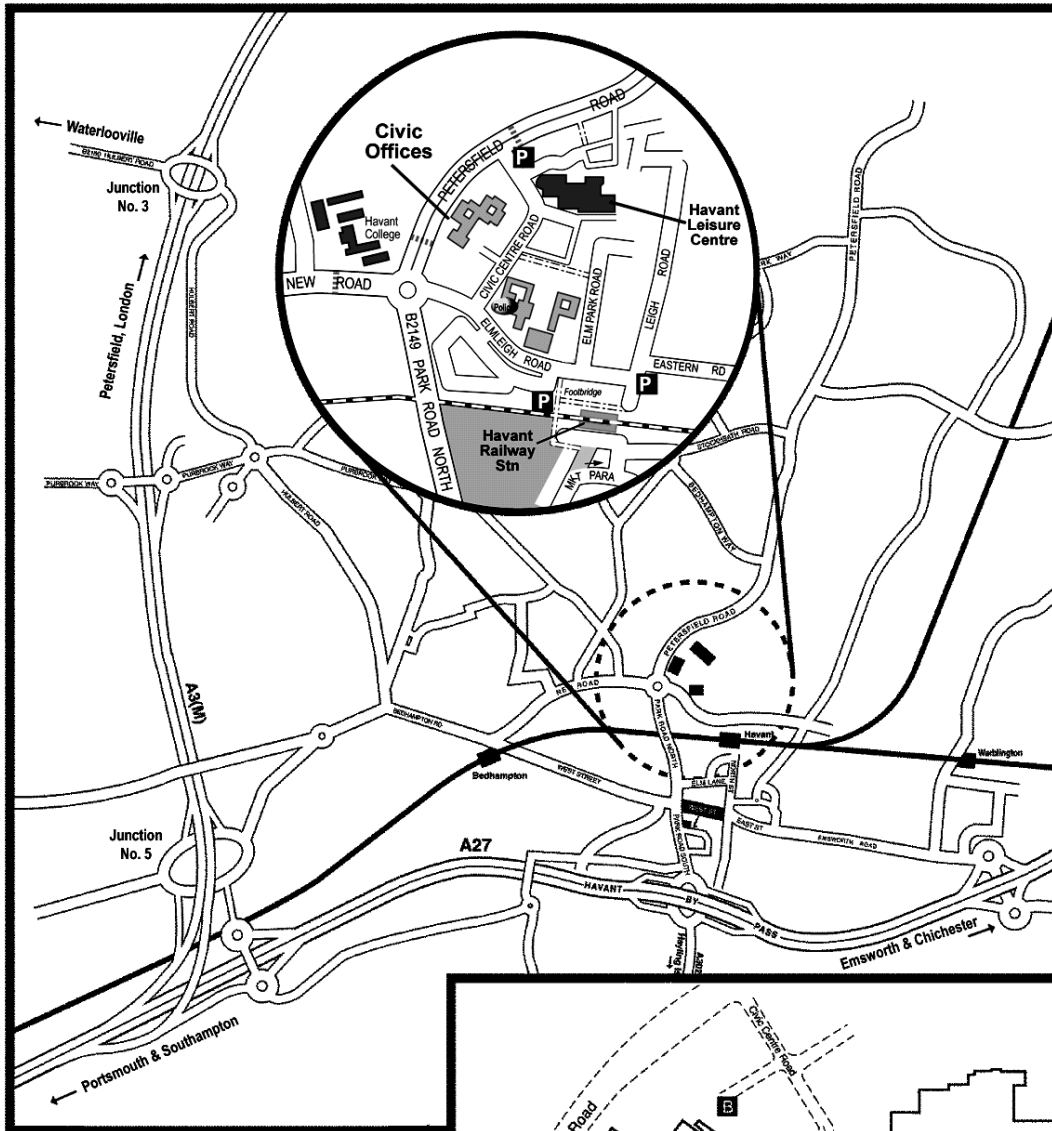
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Havant

BOROUGH COUNCIL

PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
 - 48 hours written notice is given; or
 - 2 hours written notice in relation to urgent matters

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

HAVANT BOROUGH COUNCIL

At a meeting of the Annual Council / Mayor Making held on 19 May 2021

Present

Councillor P Bains (Chairman)

Councillors Bains, Branson, Briggs, Bowerman, Crellin, Denton, Francis, Jenner, Inkster, Hughes, Linger, Lloyd, Milne, Patel, Patrick, Payter, Raines, Rennie, Robinson, Robinson, Sceal, Mrs Shimbart, Stone, Thain-Smith, Turner, Wade, Weeks and Wilson

1 To Elect a Member of the Council to be Mayor of the Borough

Proposed by Councillor Leah Turner and seconded by Councillor Pam Crellin, it was RESOLVED that Councillor Rosy Raines be elected Mayor of the Borough of Havant for 2021/22.

The Mayor, Councillor Rosy Raines in the Chair.

The Mayor announced that her Charity Appeal Fund for the forthcoming year would support The Royal National Lifeboat Institution, with funds ringfenced for the Hayling Island Lifeboat Station.

The Mayor also announced that her Consort for 2021/22 would be her husband, Mr Graham Raines, her Chaplain would be Sue Moss and the Mayor's Cadets for 2021/22 would be:

- Army Cadet - Lance Cpl Josh Loman of 8 Flight Leigh Park
- Air Cadet - Flight Sergeant Poppy Metherell
- Independent Cadet Force 101 Troop - Cadet Lisa Orchard
- Independent Cadet Force 101 Troop – Cadet Freddy Stewart

2 Vote of Thanks to Last Year's Mayor

Proposed by Councillor Gary Robinson and seconded by Councillor Alex Rennie, it was RESOLVED that a vote of thanks be recorded to the past Mayor, Councillor Prad Bains, for his service to the Council during his term of office.

3 Reply by Retiring Mayor

The Retiring Mayor, Councillor Prad Bains, took the opportunity to thank all those who had supported him. He relayed some highlights of his term of office, during which he had tried to balance tradition with modernity.

4 Appointment of Deputy Mayor

Proposed by Councillor Michael Wilson and seconded by Councillor Clare Satchwell, it was RESOLVED that Councillor Diana Patrick be elected as Deputy Mayor for 2021/22.

5 Discharges and Appointments of Trustees

RESOLVED that Councillor Rosie Raines be appointed Mayor Trustee of the Borough of Havant Appeal Fund Charitable Trust and that Councillor Prad Bains be appointed further trustee of the Mayor of the Borough of Havant Appeal Fund Charitable Trust.

6 Apologies for Absence

Apologies for absence were received from Councillors David Guest, Caren Howard, David Keast, Richard Kennett, Jo Lowe, Tim Pike, Clare Satchwell and Issy Scott.

7 Declarations of Interests

There were no declarations of interest from any of the members present.

8 Minutes

RESOLVED that the minutes of the Council meeting held on 24 February 2021 be approved and signed as a correct record.

9 Appointment of Leader

Proposed by Councillor Pam Crellin and seconded by Councillor Michael Wilson, it was RESOLVED that Councillor Alex Rennie be appointed as Leader of the Council.

10 Committee Appointments

Proposed by Cllr Rennie and seconded by Cllr Patrick it was RESOLVED that:

- (i) the appointments made to the Cabinet by the Leader of the Council as set out in Part A of Appendix B be NOTED;
- (ii) notification from the Leader of the Council be received that unless and until the Leader of the Council otherwise directs, the Cabinet, being the body which will undertake the relevant functions and powers set out in the Constitution of Havant Borough Council, will undertake all those functions and powers by acting together, save that, where Cabinet functions have been delegated to individual members of the Cabinet in accordance with the Scheme of Delegations to Cabinet Leads set out in the Constitution and/or to officers in accordance with the Scheme of Delegations to Officers, those delegations will continue to have effect
- (iii) the representation of the different political groups on each of the Committees and Boards set out in Appendix A be NOTED and the following APPROVED:
 - (a) the allocation of seats on each of those bodies to each of the political groups into which the Council is divided and

Annual Council / Mayor Making (19.5.21)

- (b) the membership of those bodies in accordance with the wishes of those groups; and
- (iv) the following be approved:
 - 1 the appointment and functions of the various Committees and Boards;
 - 2 the appointment of Councillors to those Committees and Boards;
 - 3 the appointment of Chairs and Vice-Chairs (as appropriate) to those Committees and Boards all as set out in Parts B and C of Appendix B;
 - 4 All such appointments at (iv) (1) to (3) to remain in place until the next Annual Council meeting; and
- (v) the sundry appointments set out in Part D of Appendix B be APPROVED, such appointments to remain in place until the Annual Council meeting in 2022.

11 Cabinet & Committee Recommendations

Pay Policy Statement 20/21

Council considered a recommendation arising from the meeting of Joint Human Resources Committee held on 23 March 2021.

Proposed by Cllr Crellin and seconded by Cllr Branson it was RESOLVED that the Pay Policy Statement for 20/21 for Havant Borough Council be APPROVED.

12 Motions Received under Procedural Order 14.1

The Mayor advised that the motion submitted by Cllr Milne had been withdrawn from the agenda for this meeting.

The meeting commenced at 11.00 am and concluded at 12.10 pm

.....
Mayor

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Committee Appointments

Council 16 June 2021

PART A

Planning Committee (7)

7 Conservative

Group	Appointments
<u>Conservative (7)</u>	Pam Crellin (C)
	Husky Patel
	Diana Patrick
	Elaine Shimbart (VC)
	Gary Hughes
	Jackie Branson
	Caren Howard

Joint Human Resources Committee (6)

Group	Appointments
<u>Conservative (6)</u>	Pam Crellin
	Peter Wade
	Caren Howard (VC)
	Diana Patrick
	Brenda Linger
	Tony Denton

PART B

Standing Deputies

<u>Body</u>	<u>Cons</u>
Planning Committee	Brenda Linger Imogen Payter Richard Stone
Joint Human Resources Committee	Richard Stone
Joint West of Waterloo Major Development Area Planning Committee	Diana Patrick

PART C

SUNDRY APPOINTMENTS

Langstone Harbour Board

Group	Appointments
<u>Conservative (6)</u>	Jackie Branson Issy Scott Julie Thain-Smith Michael Wilson Brenda Linger Tony Denton
<u>Deputies (2)</u>	Pam Crellin Rosy Raines

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Cabinet Lead Reports – Full Council 16 June 2021

Councillor Alex Rennie

Leader of the Council

During Annual Council I was able to set out some of my plans and ambitions as Leader for the coming months.

Key to this is driving forward the regeneration agenda. Work is underway to submit a bid to the Levelling Up Fund to provide funds so we can attempt to turn our masterplan vision for Havant Town Centre into reality.

To support this bid, I made a delegated decision in relation to allowing the Council to allocate match-funding from our reserves. This would only be used in the circumstances of a successful bid and would still need Cabinet approval before being spent.

Meanwhile, we are also working on a separate vision for Hayling Seafront, alongside Cllr Satchwell and Cllr Pike, safeguarding it as a tourist destination and as a wonderful location enjoyed all year round by residents. I look forward to sharing those exciting plans with residents in the months ahead.

I was also pleased to meet with Flick Drummond MP last week, to hear about her ideas for regeneration in Waterlooville, which I hope we can explore in more detail to bring to fruition. This includes the potential for a second Levelling Up Fund bid, in a later round, for the Meon Valley constituency being used for Waterlooville.

Boundary Commission Review

I have held several meetings with Brian Wood and Members regarding the Boundary Commission Review into Havant. We have agreed to work on a cross party submission on the first part of the review, which decides Councillor numbers, with opposition Members. This is data driven and therefore work is being undertaken to establish whether we have the correct number of Councillors for our current committee structure.

External Relations

Solent Freeport

Cllr Wilson has kindly agreed to continue his work as Chairman of the Governance Task and Finish Group for the Solent Freeport. I have also appointed Cllr Bains to be the HBC Director of the Freeport Consortium Board.

Corporate Strategy & Corporate Performance

Our key corporate projects are progressing as per the approved strategies at Full Council.

Some of our key performance indicators (KPIs) have, though, been affected by further national lockdowns and the ongoing economic impact of Covid-19 during Q4. This particularly impacted on those relating to car parking income, council tax collection rates, business rates collections, and number of affordable homes delivered, which all came in under target. In addition, spikes in call numbers relating to garden waste renewals and annual billing had an adverse effect on call response times in the contact centre. However, targets were achieved for homelessness prevention, processing of planning applications, and benefits processing times, while the majority of teams continued to work from home.

Sickness rates have increased in Q4 to 2.3 days per FTE, which is equivalent to the public sector average. Our staff turnover rate remains low.

Digital Strategy – Portfolio Holder Report

We are now preparing to make more use of Microsoft365 tools, starting with the launch of a new Sharepoint Intranet (Skoop+) which is accessible from any device. This offers greater flexibility when accessing corporate information and forms and fits with our way of working. In the coming months more work will be taken forward to prepare for the corporate-wide use of Sharepoint.

Other plans underway are the use of MS Power Platform to improve how we use data and how to join up systems to improve the customer experience. All these tools combine to create more efficient and innovative ways of working.

An important IT Services project to unlock this potential is also now underway, which will see our Microsoft network redesigned, providing Havant with more control over digital design.

Additional plans surrounding digital also include a review of options for Councillors' IT, as part of a project focusing on digital democracy, which I will update on in the coming months.

Communications – Portfolio Holder Report

Planning Award

The team was instrumental in developing and submitting a bid to the prestigious Planning Awards, based around the council's nutrient mitigation scheme and the Warblington Farm nature reserve. Submitted under the *Award for Planning for the Natural Environment*, the council was successfully shortlisted. The award will be announced over a two-day event held on 9th and 10th June.

The visibility achieved through the awards highlights not only our environmental credentials, but also that the borough is open for business and for investment from developers.

Resident and business updates

We have successfully supported grant delivery for the Restart grant and additional restriction grant schemes through an email bulletin campaign to businesses that had previously been awarded grants during the pandemic. Alongside the continuing 'stay safe, shop local' campaign, which is live across the borough, the communications team is developing a campaign for the Welcome Back Fund which will begin in June.

We have continued to provide residents with council updates and information with our regular magazine-style bulletins.

Record numbers use council website

Over the last few years, the Havant Borough Council website has excelled as the main form of communication for the council.

Six years ago, when we started recording numbers, the website averaged 350,000 visits a year. In the most recent year, the website was visited over 1 million times. This means that users are visiting the website more frequently to access services and information online.

Website information

Following the coronavirus, the website has been in huge demand as residents and businesses look for key information such as service updates, business support and help for vulnerable people.

The website was mainly viewed from Havant and Portsmouth.

The most visited service areas were bin collections, coronavirus support information (including grants) and planning applications.

Accessibility update

New accessibility regulations came into force in September 2020 which ensures the website can be used by as many people as possible.

The last accessibility test was on Tuesday 11 May 2021. The test was carried out by [Site Improve](#) who gave this website an accessibility score of 98.1/100.

Website improvements

- A new cookie compliance tool has been added to the website to give users more control over the information they share when using our

website. The tool can be found in the bottom left hand corner of the website.

- We have improved the search function on the website so it delivers better results to the user. This has been done by inserting new tags on page content to deliver better results.
- A new website popup has been created on the homepage to encourage users to sign up to our newsletters and service updates. The user can add their email address to the popup and be instantly signed up.

Social media

At the end of 2020-21, we saw growth in following and engagement across all of our social media channels, especially due to the pandemic and more people heading online to receive updates from the council. We have shared a range of messages, including public health information, lockdown guidance, as well as business as usual content such as service updates and bin collections.

The council Facebook page gained 1,400 new followers (averaging 116 each month) giving us a total of 5,513 followers.

The council Instagram account which was set up last year has gained 475 new followers, giving us a total of 1,040 followers.

There were also similar trends with Twitter and LinkedIn.

Cabinet Lead Reports – Full Council 16 June 2021

Councillor Narinder Bains

Deputy Leader of the Council, Community Safety and Organisational Development

This new administration has hit the ground running. I chaired my first Cabinet meeting and have met with all heads of services within my portfolio.

Community Safety/Neighbourhood Quality

With the arrival of the summer Community Safety work has been focused on tackling an increase in anti social behaviour in the Parks and Open Spaces. The team has relaunched the Partnership Action Group (PAG) in virtual form to pull together key partners and reignite the Safer Havant Partnership front line delivery across the Borough.

The focus of the teams patrols has switched from welcoming back visitors to our town centres to the coastal areas and in particular Hayling where the anticipated increase in staycation day trippers is presenting challenges.

The team has also been dealing with unlawful encampments across the Borough and strives to get the matter before the courts as soon as is practicable.

The tree service is also busy facing unprecedented demands in relation to planning applications and processing tree preservation orders.

Health and Safety (H&S)

All staff working from home have completed Display Screen Equipment self-assessments, to ensure their working arrangements and set up are in line with the regulations. Each form has been reviewed by H&S, where required equipment has been provided in the way of an office chair, desk, footrest etc. These are reviewed as and when required. Communications raising awareness to report any concerns to H&S teams has been made through a Team Talk item. Recent roll out of laptops requires DSE forms being updated.

Following a requirement from the Government to ensure all office spaces were Covid secure and in line with Government guidance, a review took place of the office areas and measures were introduced to ensure 2 metre social distancing, hand hygiene measures were complied with. This resulted in the compilation of a generic office risk assessment, signage, reduction in the desk capacity, enhanced cleaning regime and the production of an office handbook (circulated to all staff).

Ongoing monitoring taking place and raising awareness and reminding colleagues of the importance of following the procedures in place. This risk assessment was recently amended to include the introduction of face coverings being worn within the offices as an additional control measure in light of the new variant with an increased transmission rate.

The H&S team oversee office attendees, ensuring we keep officers working in the office and those attending on an ad hoc basis as safe as they can be.

Training continues to take place with all new starters receiving an initial building induction followed by Basic Health and Safety training ideally within six weeks of commencing employment, these are being carried out virtually and have been well received. During this training awareness of wellbeing is raised, reminding of a healthy work life balance.

The Mental Health First Aiders continue to offer support to colleagues. There are clear guidelines as to their role and responsibility as they are not trained counsellors, they sign post colleagues to where they can go for support. Raising awareness with staff through weekly information of where they can obtain support.

Training has taken place with Heads of Service, Line Managers and Safety Champions to raise awareness of the current Incident Reporting procedure and the new system for incidents of violence, aggression, threats and verbal abuse.

The Councils Out of Hours service at EHDC and HBC, continues to offer support, advice and guidance to member of the public and partners when the offices are closed. They covered the office closure and were able to assist with a number of calls.

We have commenced work on a driving project, this will include awareness, assessments, document checking, vehicle defect checks, council owned vehicles.

Business Continuity (BCP)

Prior to lock down all services reviewed their BC Plans and we supported teams with this work. Line managers were asked to carry out a desk top exercise and we will continue to repeat this exercise.

Business Continuity awareness training has taken place Corporate Management Team. Training has been rolled out to Managers and Team leaders, so they have a better understanding of why we need to have BC Plans, during January 2021.

A survey was circulated to Heads of Service to understand how teams used their BC plans during the Covid incident to date, what arrangements were underway in relation to recovery for their service and what preparations were in place for a 'reasonable worst case scenario'. A report went to Executive Board at the beginning of November detailing the findings. The current plan

templates are under review and will also encompass working from home arrangements.

Monitoring of the impacts of Brexit continue ensuring that services are able to continue if officers are impacted by travel disruption in and around the Portsmouth area. We have been able to establish that very few officers will be affected and to date no impacts have been seen.

Emergency Planning

Annual training programme is underway for the Emergency Control Centre staff. New roles and arrangements being introduced within the (ECC) across the County.

We are continually monitoring the weather situation and where required passing on information as and when required. Recent storms required support with sand bagging across both Councils and the installation of the flood boards at Hayling, two weeks earlier than usual.

We are reviewing the Adverse Weather Plan in conjunction with several other teams. Primarily relating to snow and the impacts on services, like waste, streets and grounds. Flooding guidance booklets are being reviewed and updated.

During the Covid major incident we continue to attend the LRF Tactical Coordinating Group meetings, HCC EP officers meeting and acted as a liaison between the Council and the LRF, raising awareness as and when required. Providing regular updates and information to the Chief Executive and wider teams.

Strategic HR and Organisational Development

The Strategic HR and OD team are working on a number of projects to support the council strategy. In summary;

Transformation (Shaping our future lead by the leader)

We are working to support the strategic project board and project team with the HR and OD aspects of this. The first part of this work has been completed recently and the workstream leads are now in place and beginning their roles.

Future Working

Consultation regarding the future working model for all staff is due to open in June. The team are involved in preparing communications and briefing all heads of service and managers to lead on this with their own teams.

Employee Wellbeing

A third employee wellbeing survey is open for employees. This vehicle for feedback has proved effective in understanding the presence or absence of staff concerns related to work factors affecting physical and emotional health. A Wellbeing Action Plan was created following the previous survey in October 2020. Results of the current survey will be analysed and presented to Executive Board. Proposed recommendations agreed with EB will be added to the Wellbeing Action Plan. Employee wellbeing continues to be prioritised in light of the pandemic.

Learning and Development

Support for employee and Councillor development continues to be provided by the HR service. A skills and behaviours programme has been approved by Executive Board for employees which supports talent development and attends to essential knowledge and skills for local authority employees. A Councillor Development Framework has been agreed which includes a robust induction for newly elected Councillors. The Councillor Development Framework and induction will support reassessment of the Councillor Charter.

Service Project Support

Heads of Service also receive support for the HR team in relation to staffing changes within their own services, focused on efficient working, 'right sizing' teams and generating cost savings through a review of service delivery methods.

Performance Management

Implementation of a revised approach to performance management will be instigated by the HR team, following approval by Executive Board. Implementation will be supported by learning and development opportunities in relation to performance management, in addition to manager and employee training on a talent module within the existing HR software package.

Equality and Inclusion

The team will be supporting the Councils' lead officer to ensure we have a robust workforce plan in place to dovetail with the overall strategy, this will include a much needed plan for Councillors too.

I will work with the leader to implement "walk and talk" sessions with members to learn about priorities in your wards and your own progression within this administration.

I will meet with all new councillors to discuss their training and needs and get feedback from our current induction plan.

Insight Team

The next wave of the COVID-19 residents survey is to be conducted over the summer months, in the third iteration of the questionnaire during the pandemic. We continue to ask questions around mental health and wellbeing, trust and understanding of COVID messaging and the impacts on personal finance.

In the latest survey, we are also asking questions relating to vaccinations and physical activity, with the aim of using results to better co-ordinate communications with our residents and inform the work of the Communities Team moving forward. Results will be shared among members when completed. I have spoken to the head of service about directing this team and having a work plan in place involving all members of the Cabinet and their portfolios.

Electoral Services

The team have been successfully delivered three major Elections with the added complexity of the COVID-19 restrictions. It has been challenging for our small team, but they have had fantastic support from colleagues and other teams. It really is a great example of team working across the Council in exceptional circumstances.

The team now look forward to delivering the Emsworth Neighbourhood Planning Referendum on 8 July.

Environmental Health

- The team are continuing to monitor compliance of the COVID regulations. We are trying to support businesses as best we can and give sound advice to allow them to operate within the law. There has been the need for some interventions although usually informally.
- We are also continuing with a COVID marshal presence whilst the regulations are in place. This provides a reassuring presence to the public and they support the Env Health service with our operations.
- The rest of Env Health are working hard towards trying to reduce the backlog of work accumulate during the lockdown periods. Any queries can be directed to ehealth@easthants.gov.uk

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Cabinet Lead Reports – Full Council 16 June 2021

Councillor Lulu Bowerman

Cabinet Lead Capita and Commercial Contract

Capita

The exit of the Exchequer services from the Capita contract concluded at the end of March, with a seamless transition to the in-house service. Future working arrangements for Pay360 and the Integra finance system were finalised by the end of March.

We have negotiated an 18 month extension to the Payroll contract with Zellis. The in-house HR Admin team have been using this system to deliver the payroll service for all our staff. The last twelve months have seen an accurate and timely payroll function which has been appreciated by the council staff.

The memory upgrade project, started earlier this year, successfully completed ensuring staff had the necessary IT resources to continue to work efficiently and effectively during the pandemic.

Work continues on the Conformed Contract, ensuring the contract is updated to reflect the changes that have taken place during the last year.

Capita have invested in the customer contact centre service. They have undertaken a recruitment drive and enhanced the training provided to staff members. The results of this investment are now being realised with Capita improving on their performance as measured by the customer service performance indicators.

Commercial Contracts

Environmental Services

Norse SE services (NSE) for both HBC and EHDC successfully continued to deliver environmental services during the lockdown restrictions of the Coronavirus pandemic which was much appreciated by residents of the Borough.

This is a new area for me as a Cabinet lead having only taken this over from Cllr Hughes on 19 May. I will be working hard to give detailed updates in future reports to Council on Norse SE and Council's services, Project Integra and the Environment Bill coming forward later this year.

Cllr Tony Denton, as an assistant portfolio holder will be helping me with the Project Integra work and Hampshire County Council which provides an integrated approach to the collection, treatment and disposal of municipal

waste in Hampshire. This covers around 750,000 households and over 800,000 tonnes of waste a year.

Cllr Thain Smith as Cabinet Lead for the Environment will be assisting me with preparatory work for the Environment Bill.

Waste services

Even though the Covid restrictions are gradually being lifted, waste collection services continue to be reviewed daily and, if staff absenteeism due to sickness becomes an issue, services will be prioritised with waste collection taking priority.

Recent staff shortages led to a backlog of bin deliveries. NSE worked hard to produce a recovery plan to resolve the situation. This is proving successful and bin deliveries are now back within the SLA timescales.

Staff shortages also impacted recycling collections during the first week of June with a number of these being affected. Council Communications, Customer Services and Environmental Services teams worked with the NSE waste team to ensure the outstanding collections were completed by Saturday 5th June and that all customers were notified either through the website, social media or via Customer Services.

Garden Waste

Garden Waste renewals and new customers: as at 21st May 2021 showed that 13,500 customers had signed up for this service, of which 12,326 are renewals and 1,174 are new customers. This compares to this time last year when there were 10,673 signed up of which 10,057 were renewals and 616 new customers. We are therefore substantially ahead in terms of renewals and have more new customers compared to last year.

Recycling Project Update

NSE have continued to talk with recycling crews about contamination and the need to use bin hangers to highlight it to customers. Recently, NSE has been working in partnership with Portsmouth City Council estates team to identify multiple occupancy properties where contamination rates are high and has been installing new bin store signage and carrying out leaflet and letter drops in these areas.

Grounds Maintenance and Street Cleaning

Grass cutting has now commenced and will continue throughout the Summer/Autumn.

The A27 has recently been litter picked and mechanically swept over a period of 4 nights from 10th – 13th May. NSE and HBC worked in partnership with

Highways England and Chevron TM to schedule and manage these works. Going forwards the A27 will be litter picked and swept every 6 months.

Hayling Seafront

As part of the management of Hayling Seafront for Summer 21, I will be working with Cllr Pike who has car parks in his portfolio and also Cllr Satchwell with the Seafront Strategy.

Site B beach huts that were recently identified as being at immediate risk due to coastal erosion have now been moved to a temporary site in the car park adjacent to the Inn on the Beach.

The drive to address outstanding debts on beach huts has proved successful, with many debts being paid in full. Only a small number of non-payers remain and I am awaiting confirmation by Norse of the final numbers.

Norse will begin erection of new 'bin compounds' along the seafront this month. The new bin compounds will feature general rubbish bins, recycling bins and a bin for disposal of barbeques. The bin compounds will be located at 5 central points along the seafront and will be clearly visible to those leaving the beach.

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Cabinet Lead Reports – Full Council

Councillor Tim Pike

Finance

The exchequer services cover processing of invoices, purchase orders and cash handling, which is a shared services with East Hampshire District Council. We are in the process of reviewing processes that are currently in place to improve these services and streamline efficiency.

Work to finalise the outturn and Statement of Accounts for 2020/21 is underway and will be reported on schedule. We are also reviewing pandemic related risks to the 2021/22 budget and this will be reported back to Councillors and built into the 2022/23 budget setting process.

Regeneration

We continue to make progress on our ambitious Regeneration Strategy for the Borough. Given the significant changes to the economic climate and the impact of the Covid pandemic on our High Streets and Town Centres, I plan to refresh the strategy later this year and hope to start work on this in the summer.

Havant Town Centre

We continue to work to secure external funding and investment opportunities, to help us deliver the ambitious vision set out in the masterplan. We are currently working on a submission to the Levelling Up Fund, which will be submitted in mid June. This will focus on areas including Havant Park, Meridian Centre and Bulbeck Road carpark and if successful, will provide much needed funded to help us accelerate delivery and bring forward the regeneration of that part of the town centre. We also continue to work positively with Homes England, Network Rail and a range of other key partners – who will all be important as we start to deliver the vision.

Hayling Seafront Strategy

Work is underway to develop a new vision for Hayling Seafront, building on all of the work and stakeholder engagement to date. The Hayling Billy Trail remains a really popular route for residents and businesses and is a real asset to Hayling. Working in partnership with Hampshire County Council, we are working up new ideas for how the trail can be enhanced and also progressing some of the more ambitious plans set out in our masterplan for the Town Centre. We've previously submitted a bid to the Restoring Railways fund for £50k to support feasibility work to help us develop those plans – and are awaiting the outcome.

Leigh Park

We have recently been successfully shortlisted for the Health Foundation's Economies for Healthier Lives fund. If successful, this will provide funding for us to launch a new programme of work to help young people in Leigh Park access employment and training and to work to address health inequalities. The funding will potentially provide £300k-£500k over three years, with successful bids notified in the summer.

Economic Development

Covid-19 Business support

The Economy Team continues to provide a direct advice and support service to our local businesses on sources of grant funding and assistance during the current pandemic. The team is also playing a key role in helping businesses apply for the current round of Restart Grants and Additional Restrictions Grants which opened in April. Overall, the team has handled enquiries from over 500 businesses since the initial restrictions were announced in March 2020.

Freeports

Working as part of the Solent Freeport Consortium, the Council have successfully secured Freeport tax site status for Dunsbury Park as part of the Government's Freeports programme. Freeport Status represents a major boost to the profile of the Borough with an opportunity to secure further funding and investment. The next stage of the approval process is submission of an outline business case in the summer followed by a full business case in the autumn. Businesses locating within the freeport will benefit from a wide range of tax incentives to boost jobs growth, innovation and skills development locally. The Freeport programme is being co-ordinated by Solent LEP and the target is for Freeports to be operational by the end of 2021.

Advanced manufacturing and engineering (AME) project

Economic Development have commenced a new project looking into ways in which HBC can support AME businesses. Through recent engagement with businesses and business support organisations, four key themes have emerged:

- Land for expansion
- Financial support
- Mental Health and well-being support
- Trade Local and local supply chain development

Over the coming months, we will be looking at ways in which we can take a practical role to address these themes as part of our overall Economic Recovery programme.

Re-Opening High Streets Safely:

The retail consultancy project is progressing well. So far, the consultant has received 1,605 consumer responses and 108 business responses.

Kickstart Scheme

Building control are the first from Havant Borough Council to benefit from the new Kickstart Scheme. The scheme provides funded work placements for 16-24 year olds for 6 months. The scheme has provided Building Control to take on a new employee for 6 months on at very little cost to the Council. The process for applying to the Kickstart scheme is very simple and we are encouraging other teams to explore this scheme.

Supporting Young People into Employment

We have secured a £25k contribution from Solent LEP to employ a new skills and enterprise post from the LEP and the postholder will commence work in June 2021. The purpose of the post is to support 16-24 year olds into work with a strong focus on employer engagement.

Estates

Additional resources have been recruited into the Estates team in order to assist with high volume of work. Senior Estates surveyor started on 4th June and new Lead Estates Manager is due to start early August. Congratulations to Tom Clark passed his Assessment of Professional Competence and is now a member of the Royal Institution of Chartered Surveyors.

Rental arrears continue to be very low and rental recovery rates are very high with greater than 95% of rents recovered during Q1 2021. Recovery rate last year was greater than 99%.

The team continue to progress various transactional matters including rent reviews and lease renewals. Opportunities continue to be sought to reduce the Councils' liabilities.

Business Grants

The Government launched the new Restart Grant in April. To date we have made the following payments: -

Businesses 563 – total grants £3,926,058

We believe that around another 50 businesses could also claim the grant – although they were initially emailed in April. We will continue to make contact to increase take-up of this grant.

We have also continued to make payments under the Council's discretionary scheme – the Additional Restrictions Grant – we have made grant payments to 518 businesses, totalling £684,359 since April.

In total we have now paid nearly £2.4 million to over 600 businesses since November 2020 under the various Additional Restriction Grant schemes.

Traffic

The Traffic team are continuing to work on the Traffic Regulation Order (TRO) programme agreed for 2021/2022. Councillors and other stakeholders are consulted on all proposed schemes before they are formally advertised to the public. It is important that all Councillors respond to these consultations as soon as possible so that comments can be considered at the appropriate time and unnecessary delays to the process can be avoided.

Civil Engineering and Landscape Team

Warblington Footbridge Feasibility – HBC CIL Funded

Progress continues, and an update report will be available shortly.

Havant Park – HBC Revenue Funded

Works to rebuild sections of flower bed walls has been ordered with Norse and now waiting completion.

Bushy Lease Cycle Route – HBC CIL Funded

Ecological surveys along the route commenced in May. We have received a response from Planning and Development regarding the mitigation that needs to be provided following the proposed felling of trees on the route.

Warblington Interchange Feasibility Study: HBC CIL Funded

The feasibility study to investigate the potential for implementing an A27 westbound jet lane from the A259 to assist traffic flow and improve safety as development in West Sussex results in additional traffic flow at this important junction. The final version of the report is being checked by HCC before sign-off, which is expected shortly.

Hobby Close, Waterlooville – drainage: CIL neighbourhood fund & WeBig Local

Portsmouth City Council are on site building the active play area. Once completed we will carry out the HBC elements of the project. The tender documentation is being drawn up with tender issue expected in April.

Scratchface Lane, Bedhampton recreation ground – unfunded / CIL

A land raising option to address significant seasonal drainage issues at this site is being finalised. We plan to resubmit a planning application, anticipating a start in 2022 so that the access and working impacts of the similar Hobby Close scheme (above) can be used as empirical evidence of the access arrangements.

Transforming Cities Fund – HCC / DfT Funded

The CELT team has been commissioned to assist HCC designing and implementing schemes along the east-west corridor through Havant town centre (and walking and cycling improvements in Elmleigh Road, Leigh Road, Eastern Road, Centenary Gardens and School Lane), along with bus stop improvements in Purbrook Way and Botley Drive. Preliminary design is now under way, with delivery on-site required by March 2023. Purbrook and Botley Bus stops preliminary design is completed, and high-level costings and assessments are now being developed.

Elmleigh Road, Havant Off road cycle route – HBC CIL / HCC / DfT Funded

The project has been included as part of the Transforming Cities Fund works. CELT has been commissioned to design this scheme and preliminary design is now well under way to create a segregated cycle track along Elmleigh Road from the east entrance of Havant College to the railway footbridge. Delivery on-site is planned for autumn / winter 2022/23.

Rusty Cutter Link Road congestion scheme –HBC CIL Funded

We are currently awaiting an application made by HCC for a designated funds scheme along the same route – the CIL scheme and the DE schemes are incompatible. The outcome is expected in the next month. Either the CIL scheme then proceeds to design and implementation over the next 12 months, or the CIL fund could be used as match funding for the DE scheme. Either way, it may be possible to implement the works in 2022.

Hayling Billy Trail waymarking – HCC Funded

Improved waymarking is to be introduced on the Trail. Hampshire County Council is funding this work, with CELT co-ordinating activity 'on the ground'. A planning application for the three historic station signs is being determined at this month's Planning Committee.

Jubilee Park Bowls Club drainage HBC Funded

The drainage has been installed and is working as designed, and the site is receiving its final reinstatement. The works are now complete aside from some minor reinstatement.

Jubilee Park, north drainage – HBC funded

Works are almost complete for phase 1 of this scheme to improve drainage around the pre-school building, with the creation of a new ditch system to distribute rainwater into the piped system. Phase 1 of the works are complete. Phase 2 of the works, a swale, are currently being programmed to be delivered this autumn.

Emsworth Town Centre Accessibility Feasibility Study - HCC Funded

We have received a Task Order to design and implement three items of work – a raised table in Victoria Road to improve safety around the school access, junction improvements at Bridge Road / Havant Road to improve safety for pedestrians crossing the bel mouth, and adjustments to the cycle lane layout near the petrol filling station west of Bridge Road.

Local Walking and Cycling Infrastructure Plan (LCWIP) – HCC Funded

HCC are leading on this project. Public consultation on the primary and secondary routes identified by HCC as part of Havant's TCF bid were put back until after the local elections in May. HBC will be asked to provide comments once consultation commences. A Sustrans' designed scheme arising from the LCWIP is being promoted as part of the government's Tranche 4 Covid recovery programme along the route between Petersfield Road / Wakefords Way, and the New Lane level crossing.

Milton Road Bus layby and Elettra Avenue HBC CIL Funded

Design is nearly complete. Once the design is approved, we will share it with Councillors and inform the public of the proposal for comment. It is then intended to tender the project in early summer.

Hambledon Road – HBC CIL & WCC Funded

The design is still ongoing but is expected to be completed by May. Design approval by HCC is required before sharing the project with Councillors and the public before going to tender Summer 2021.

Havant Rugby Football Club – HBC CIL Funded

Planning permission granted. Lighting works have been split from main bulk of scheme into separate scheme under different CIL pot. Designs completed, due to create work package and tender within next few weeks. Aim to be on site/completed September.

Hooks Row, Leigh Park Shared Path – HBC CIL Funded

Scheme near completion with small outstanding works required including signage and lining, awaiting HCC approval as within highway.

Havant Park Feasibility Project – HBC CIL Funded

CIL funded project to draw up a master plan incorporating all the future aspirations for Havant Park. The plan will illustrate what the park will look like in 20 years' time and show how the regeneration of the town centre and surrounding infrastructure will integrate into the park and enhance with the town centre. Draft feasibility is being drawn up for review with stake holders due for completion end of June 2021.

Harts Farm Way, Havant closure of layby HCC Funded

Design has been approved and will be out to tender in June. Implementation is expected in the summer.

Future Role of Hayling Route, Billy Trail

We continue to develop ideas and have contacted various stakeholders regarding the scheme. The results of the Study will be delivered by splitting the Billy Trail into geographic sections with (probably) different solutions for the various sections. CELT officers are in discussion with Coastal Partners team colleagues regarding an online version summarising the works for public consultation. The Study will need to deliver its findings in close conjunction with the outputs from other parallel and overlapping studies, these being the Hayling Island Coastal Strategy and the work by the Regeneration Team into use of the Trail as a route for Connected Autonomous Vehicles. Bearing in mind the need for this co-ordination, it is expected that a draft of the study will be available in the autumn but the full study not finalised until spring 2022.

Northney, Surface Water Drainage – HBC funded

Further surveys need to be undertaken to better assess opportunities and possibilities although the initial report is currently being drafted and opportunities being assessed. We expect to have final report and to be able to start bringing forward plans for this area in the late spring. Interim repairs to the tide flap, to secure the area against tidal flooding, are to be done first and these are being implemented by Coastal Partners in June. CELT will be overseeing these works on behalf of Coastal Partners. A survey is still needed to be undertaken before any further development of the report is taken further.

Emsworth, The Promenade - HBC Funded

Consultant's report is ready to be signed off. The report has identified initial repair works to be undertaken, some of which will be undertaken this financial year. Further works and more intrusive surveys have been identified in the report and these are to be undertaken over the next few years, funding permitting.

Hayling Island Access Improvements Phase 2 – HCC Funded

This phase covers the Hayling Park footpath upgrade, footpath 89 upgrade and footpath 102 resurfacing works. Tender documents have been reviewed by Hampshire County Council and sent out. Tenders returns were received at the end of May 2021 and expected construction start date to be end of June 2021.

Scratchface Lane Bridlepath Bedhampton – HCC Funded

The bridleway works were completed at the end of March 2021 and the works at Newbarn Road / Hulbert Road junction were completed by mid-April 2021.

Waterlooville to A3M Cycle Network Improvement Feasibility – HBC CIL Funded

Following review we have received additional comments which needs to be incorporated into the report. We now expect this to be available to local councillors for comment by the end of June.

Warblington Cemetery

A project to resolve issues with the drainage pipes at the Cemetery extension has been completed. Further work to the pumping station has been identified and this has been ordered from the same contractor (DynoRod) for implementation in June.

Bus Shelter replacements

We are looking to replace four bus shelters at St Alban's Road, St Clare's Avenue, Woolston Road and Calshot Road.

Cabinet Lead Reports – Full Council 16 June 2021

Councillor Gwen Robinson

Cabinet Lead for Housing, Communities and CIL

Housing

It is anticipated that with the ban on evictions having been lifted that there will be an increase in the number of families and individuals who will find themselves homeless and the team will ensure that the appropriate advice and support is given. Early intervention will be key to prevent or relieve homelessness.

Increasing the supply of affordable housing within the district remains a priority of Havant Borough Council. Despite the constraints of the COVID-19 pandemic, which saw the severe delays in new home construction, Havant Borough Council's Registered Provider partners have continued to deliver affordable homes to meet the needs for some of those on our waiting lists. During 2020/2021, there was zero delivery in quarters 1 and 2, however, in quarters 3 and 4 a total of 58 homes were completed.

Affordable Rent – 31
Shared Ownership – 25
Social Rent – 2

The Waterlooville MDA, the largest development in the Borough, continues to contribute to our affordable housing provision, although the units now being developed are in the Winchester City Council area. Despite this, the new affordable homes are available to both Havant and Winchester applicants due to the site's proximity to the Havant area.

There are various sites across the borough, at different stages of development that will start to deliver their affordable homes over the next 2 years. These are:-

Brookvale, Havant 175 homes – 53 affordable
Saxon Corner, Emsworth 144 homes – 44 affordable
Catherington Park, Waterlooville 288 homes – 40 affordable
Woodcroft Copse, Lovedean – 43 affordable

The total number of households registered on the Hampshire Home Choice register within the Havant Borough is currently 1,588.

Brent House:

Since the loss of Brent House as temporary accommodation (late 2017) the council's reliance on bed and breakfast has increased particularly during the pandemic, however working in partnership with Two Saints the refurbishment of Brent House, which has the potential to offer up to 29 units, will go some way to

easing this expense, and inappropriate placements into B&B. This also supports the Corporate Strategy's aims of supporting the most vulnerable in our communities.

Communities

Local Response Centre (LRC)

Although the LRC continues to run until September the number of new referrals for Havant are now almost nil. In the past 3 weeks there has been one referral received for the area and there were three consecutive weeks of zero cases for the first time since the help desk was opened.

It is believed that the causal factors to this are:

- The changing advice that vulnerable people no longer need to shield
- Those who are most vulnerable will have received their first, if not second dose of the vaccine.

The total number of cases received since the beginning of the pandemic up to the 27th April 2021 is 1,524. The total number of cases since the 6th January to the same date were 86. Of the 5 areas for which residents made contact, medication and shopping were by far the services of most need.

Citizens Advice Havant:

Citizens Advice Havant and Havant Borough Council continue to work in partnership supporting residents who are currently, and historically, experiencing a wide range of issues.

Community Team:

Havant Leisure: The Community Team continue to work tirelessly supporting a wide range of organisations to assist and monitor projects which benefit Havant Borough residents.

- Get up and Go being the first Sport England funded active ageing project to return to safe outdoor exercise when restrictions eased, supporting the recovery of inactive over 55's.
- The successful return and adaptation of 16 physical activity offerings through Get up and Go throughout the work including indoor, outdoor, and online offerings. There have been 40 new participants registered in the last 2 months.
- Securing Hayling Helpers £2,250 from SSE external funding to support them through the pandemic.
- Completion of the artificial cricket wicket installation at Havant Park.
- Achieving planning permission for Hooks Lane car park extension to enable the 3G rugby pitch to be used to its maximum capacity.
- Awarding 14 small grants, ranging from £100 - £500, in support of smaller sports clubs from across the borough who have been ineligible for other COVID recovery grants.
- Refurbishment of Emsworth, Purbrook and Bidbury tennis courts, that included, minor resurfacing work, rebind, repaint and install new tennis nets and posts. Funded by S106.

- Securing external funding, finalising specification, planning applications and tendering for £160,000 artificial surfacing and flood lighting installation at Hayling Bowls Club. The contractor is due to start work in June.
- Securing external funding, finalising specification and tendering for a £90,000 play area refurbishment at Emsworth Recreation Ground, in partnership with Verity's Gift. Work is due to start in July.
- Delivery of improved play equipment at Hampshire Farm, Cowplain Recreation Ground, Hollybank Recreation Ground and Bidbury Mead. These projects will improve the play value, welcome and safety of the facilities utilising internal budget.
- Virtually run events – Havant Borough Youth Conference and the re-sign of the Havant Armed Forces Covenant.
- Bring just under £60,000 from HCC Adult Serviced funding with the Borough to support community projects.
- Bringing the Community Networks online and keeping them vibrant.
- Supporting the setup of two of the three Food Pantries in the Borough – Leigh Park and Waterlooville.
- Supporting the Catherington Park new development, as the Community Engagement Officer.

Havant Lottery:

Havant Lottery results 24/5/21, 2 cash winners

1 – supporting Havant Borough Community Fund, won £250

2 – supporting Havant Cricket Club, won £25.

The Havant Community Lottery ticket sales remain stable with now 2 x Community fund rounds complete. More than £9,000 was raised which in turn has seen 7 local projects receive money raised by the scheme.

Beneficiaries have been:

- Verity's Gift – Counselling for primary ages children in Emsworth £1,500
- Home Start Hampshire – Weekly support group in the Havant area £1,484.30
- Canine Partners – Contribution to aftercare £1,500
- Bedhampton Bowling Club – New commercial dishwasher £1,126.80
- Springwood Community Centre – New commercial dishwasher £1,158
- Havant & Waterlooville Swimming Club – Supporting swimming championships for adults and children £1,500
- Emsworth Community Association – Building adjustments to rehome Emsworth Library £1,500.

Sport and Physical Activity Alliance (SPAA):

The SPAA is an organisation that works to grow and enhance sport and exercise at all levels across the borough. It is comprised of sporting associations and health and fitness bodies that take a collaborative approach to the improving participation, increasing physical activity and securing funding. They are looking for new organisations to join the alliance.

At present there are 27 members.

Park Run:

Many Parkrun's across the country have yet to resume; needing permission from local authorities to stage the events.

Havant Borough Council runs a successful Junior Parkrun at Waterlooville Recreation Ground, also known as Jubilee Park, on Sundays. This is now underway again, with safety measure in place. Usually, it would be for 4-14 year old but is currently restricted to 4-10 year olds to limit numbers at this time.

Community Infrastructure Levy (CIL)

The revised CIL Funding protocol 2021 has now been drafted and will shortly come before the Planning Policy Committee, prior to a final decision by Full Council on 28th July 2021.

Income

As anticipated in our report to Cabinet on 1 July 2020, the economic consequences of Covid 19 were borne out in a reduction of CIL Income for the 2021 financial year.

Gross CIL receipts for 2021 (1 April 2020 to 31 March 2021) were: £1,947,605 compared to the previous period, 1 April 2019 to 31 March 2020 which were £3,406,823.

Recent Expenditure

Since the 1st April 2021 we are pleased to confirm the following spends are either complete or in process of being completed:

Project Reference in Exacom	Name of Project	Date agreed at Council	Strategic CIL (S) or Neighbourhood CIL (N)	Final amount of CIL spent (rounded)
120	Redlands Grange Nursery Feasibility	26/02/2020	N	£20,000
197	Elstead Gardens to Ladybridge Road Path	24/02/2021	N	£11,925
118	Emsworth Museum Cabinets	26/02/2020	N	£12,144

Hayling Island Strategy & Langstone Funding Profiles

Funds were committed at Council, 27 February 2019, to the Hayling FCERM Strategy and Langstone FCERM Scheme. This was in addition to previous commitments to the Langstone FCERM Scheme given at Council in 2017.

Coastal Partners have provided an update of the ongoing spending profile. This shows that the costs for the Hayling Island FCERM Strategy will be less than originally anticipated due to Coastal Partners securing additional funding from the Environment Agency. The overall spending profile for the Langstone FCERM Scheme remains unchanged:

Hayling Island FCERM Strategy CIL Profile (Exacom reference 134)

Previous / Current Project Spending Profile (CIL)								
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Total
Previous TOTAL CIL pot build request 2019 (incl. risk)			£170,700	£262,218	£100,082			£533,000
Previous 2020/21 Profile inc risk			0	£65,000	£203,000	£65,000		£333,000
2021/22 (current) Spend Profile inc risk			0	£61,520	£200,000	£71,478		£333,000

Purple – already pot built

Green – spent

Orange – Latest spend profile

Langstone FCERM Scheme CIL Profile (Exacom reference 5)

Previous / current Project Spending Profile (CIL)									
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Previous TOTAL CIL pot building request (inc risk)	£75,000	£575,000	£575,000	£700,000	£700,000				£2,625,000
Previous 2020/21 spend profile inc risk	£18,000	£6,044	£118,510	£199,439	£501,000	£132,000	£825,004	£825,003	£2,625,000
Current 2021/22 Spend profile Incl. Risk	£18,000	£6,044	£118,380	£231,024	£583,437	£342,777	£662,669	£662,669	£2,625,000

Purple – already pot built

Green – spent

Orange – Latest spend profile

To note

- We have spent approx. 114k of risk on the outline design stage of the project due to the increased engagement required to deal with the Langstone SOS group and cabinet approval process. Our intent where possible is to reduce the overall ask of CIL for the project as the detailed design stage of the project brings cost certainty and manages out risk. There is no guarantee of this however and we will keep you posted.

Our public facing Exacom System provides up-to-date information on CIL income and expenditure and can be viewed via this link: <https://pfm.exacom.co.uk/havant/>

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Cabinet Lead Reports – Full Council 16 June 2021

Councillor Clare Satchwell

Cabinet Lead for Planning, Hayling Seafront Strategy and Coastal Management

In the two short weeks since I was appointed as the Cabinet Lead for this portfolio I have met with many key officers and read reams and reams of information. I am grateful for the help and support I have received from officers as well as my predecessor Cllr Gary Hughes.

Setting out the strategy (where appropriate) for officers under the new administration for this portfolio is my primary focus whilst juggling the day to day issues that arise.

For Hayling Seafront an urgent review of the situation in West Beach is required. You will read in this report how dramatic the changes have been. A change in direction is likely to be required if a viable option that integrates with the wider plan can be found. With this in mind I will be setting the challenge to officers that they bring forward costed options for West Beach within a target time frame of three months.

I am working closely with Cllr Tim Pike who is supporting me with Hayling Seafront related regeneration work. It is essential that we have a clear vision for the Seafront so time or money is not wasted. Officers are really keen to get started and I plan that we look to role out iterative improvements that all contribute to a much bigger vision and overall plan.

Alongside Simon Jenkins I met with Barratt Homes. During this productive meeting we discussed the importance of learning from each development and improving the experience for residents for subsequent developments.

I am grateful to be supported by Yvonne Weeks who is one of the newly appointed assistant portfolio holders who will be working on Planning & Planning Enforcement.

There really is so much to do and I am confident that by working together we can delivery improvements that benefit the whole borough and beyond.

Development Management

Covid-19

The impact of the Covid-19 pandemic on working practices continues, and case officers have continued to routinely work from home with only limited members of the business support team and case officers attending the Plaza where they are not in a position to work from home. Site visits have significantly reduced and are only carried out where absolutely essential, with appropriate risk assessments in place.

At the same time, since July 2020 there have been unprecedented numbers of new applications and enquiries received in the team - the Planning Portal reporting 2020 as being its busiest summer on record for application submission, and with record numbers of applications continuing to be submitted through the Planning Portal in February and March 2021.

Despite these challenges, the team have been able to maintain a high level of performance, with over 90% of applications determined within agreed deadlines during 2020/21 as a whole.

Casework

A large number of significant planning applications remain under consideration by the team, including a number of cases where technical issues and/or S106 negotiations are prolonging the time being taken to reach a decision. These include Wellington Way redevelopment, Waterlooville (264 apartments and multi-storey car park); new 81 bed hotel at Larchwood Avenue, Bedhampton; BaE Systems site redevelopment, Waterlooville; Padnell Grange, Cowplain (86 dwellings); Camp Down, Purbrook (hybrid application for up to 780 dwellings, community/nursery facility, retail unit and public open space); land west of Coldharbour Farm Road, Emsworth (44 dwellings); land west of Hulbert Road, Havant (120 dwellings); former SSE site, Bartons Road, Havant (191 apartments and 2 drive-thru restaurants); land west of B&Q, Purbrook Way, Havant (new Lidl foodstore); Mill Rythe Holiday Village, Hayling Island (new holiday accommodation); 32 New Lane, Havant (redevelopment of Pfizer site with new distribution warehouse facility); and Brockhampton West (up to 29,000sqm employment units).

Planning Committee

Returning to the Committee at its meeting on 10th March was a revised application for Land at Sinah Lane (195 dwellings), one of the Submission Local Plan's proposed housing sites, which was submitted whilst an earlier scheme for the site remains the subject of an appeal against non-determination. The Committee resolved to grant permission for this revised application, and the necessary S106 Agreement is now nearing completion.

The Committee also granted permission for the change of use of a B&B/dwelling to form a Children's Home at its meeting on 18th March; and

refused permission at its meeting on 27th May for a scheme for 9 new dwellings on land at Fowley Cottage, Emsworth on grounds of inefficient use of land. That same meeting saw a change of use of existing offices in Bedhampton to form 6 new flats approved.

On 3rd June the Planning Committee considered the applications for Havant Thicket Reservoir and the associated pipeline at the meeting on 3rd June and resolved to grant permission, subject to completion of a section 106 legal agreement and subject to EHDC approving their part of the reservoir application site, to be considered on 9th June.

With regards to the refusal of permission for Land at Lower Road (50 dwellings), one of the Submission Local Plan's proposed housing sites, following a public inquiry held between 2-5 February as part of the appeal lodged by Bargate Homes, the outcome is still awaited.

Planning Policy

The examination of the Havant Borough Local Plan continues to progress well. Since the submission of the Local Plan on 12th February, the appointed inspectors have written several letters to the Council which officers have responded to.

More recently, the Matters, Issues and Questions have been received, which is the next substantial stage in the examination. These comprise of 114 questions which the inspectors are asking for statements on, both from the Council and other interested parties.

The first stage of hearings for the examination will also take place on 12th to 16th July and a draft agenda has been published in the examination library on our website. These hearings will comprise discussions on strategic matters associated with the local plan, including legal compliance, housing, ecology, Hayling Island, the Mainland Transport Assessment and viability.

Our innovative and proactive approach to addressing nutrient neutrality has also been recognised. The Warblington Farm Mitigation Scheme and the Council's Position Statement and Mitigation Plan for Nutrient Neutral Development has been shortlisted for a Planning Award in the 'Planning for the Natural Environment' category.

Planning Enforcement

Recent months have seen an increase in demand on Council enforcement services with current case numbers increasing by some 20% sitting in excess of 150.

Cases range from unauthorised works to listed buildings to untidy sites. The increase in people working from home and indeed undertaking improvement

works has led to an increase in reports of unauthorised change of use (20 current cases) and unauthorised building works (56 current cases).

Lockdown and the necessary change in operating procedures whereby site visits were severely restricted placed an additional operating pressure on the team and led to an increase in customer complaints. With development continuing during lockdown there has also been an increase in reports of non-compliance with conditions with some 56 cases currently under investigation. The efforts of the team to maintain their services during the past year has recently been recognised through a team “you are a star” award.

Hayling Seafront Strategy

The environmental screening reporting is currently going through statutory consultation this month to both internal and external partners over a 5-week period. Feedback is expected in the coming weeks.

Having completed the information gathering stage, the project will now move this month into the option appraisal phase; reviewing the longlist to shortlist of options and updating the baseline modelling and economics.

The webpage has recently been updated to reflect the summary of aspirations and opportunities identified at the stakeholder workshops held in November 2020 <https://coastalpartners.org.uk/project/aspirations-and-opportunities>.

Over the next 6 weeks the project team will be planning the next phase of the project engagement with stakeholders, planned for early / mid July 2021. More details to follow in due course.

Coastal Management

South Hayling Beach Management Activities (BMA) (2017-2022)

Beach management works were completed on 29th March 2021, following a storm event in mid-March which reduced the standard of protection to the properties at Eastoke. The works moved ~4,000m³ shingle between the Coastguard Revetment and Eastoke to reinstate the beach.

These works were funded by the Environment Agency. A beach survey was undertaken in mid-April to monitor the condition of the beach and help to understand the movement of beach material along the coastline. A further survey will be undertaken towards the end of the summer, prior to any decision regarding additional beach management works being undertaken. The beach helps to maintain the 1:200-year standard of protection and reduce the risk of coastal flooding and erosion to the properties at Eastoke.

The promenade was cleared in March by NORSE, and the rear face of the beach was profiled by our beach management Contractors to allow a safe slope angle for access to the beach from the promenade by pedestrians.

We are currently undertaking a procurement exercise to appoint a new beach management Contractor. This contract will run from 1st July 2021 to 1st April 2022, to ensure that any works which are required can be undertaken efficiently during this period.

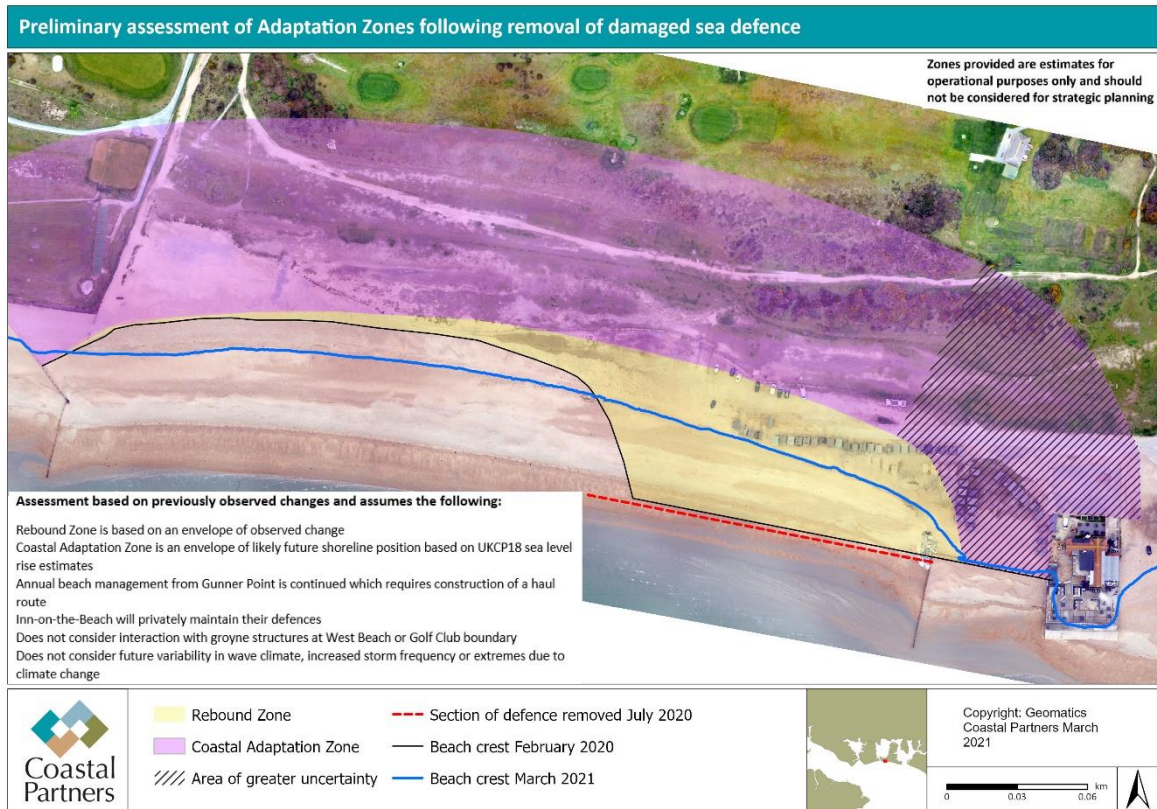
Positive discussions continue between Coastal Partners and Hayling Golf Club on our collaborative working approach.

West Beach – Review of evolution since defence removal July 2020

Following the removal of a section of the wooden revetment at West Beach in July 2020, there has been a steady roll back of the beach crest immediately behind the section of revetment removed as was expected. Beach groynes were removed in November 2020 and February 2021 as they became outflanked.

In the 9-month period between July 2020 and March 2021, the beach crest at the eastern section of the beach has steadily retreated landward by approximately 3 metres per month which has resulted in a total cut back of 29m. Comparatively, the beach crest at the western end of West Beach has remained stable over this same period and has actually accreted by 2m since February 2021. The crest here currently sits 13m seaward of its position in February 2020. This suggests that the groyne structure fronting the Golf Course is working to limit the amount of sediment that is transported west towards Gunner Point, helping West Beach reach a natural crenulated bay shape around the section of revetment that remains in place.

The position of the beach crest in February 2021 lies within the estimated initial cutback risk zone area identified prior to the structure being removed. It is expected that under average wave and weather conditions the beach crest may continue to roll back into the 'rebound zone'. An increase in high magnitude storm events may cause periods of increased erosion across the West Beach frontage. Further monitoring is required to advise on future actions.



Broadmarsh Coastal Park, Flood and Coastal Erosion Risk Management (FCERM) Feasibility Study

The additional work for the northern frontage is now complete, giving us a complete picture on the leading technical options and an updated cost profile across the whole Broadmarsh frontage.

The implementation stage of the project is in progress, carrying out the broader outcomes and funding strategy. Three internal virtual meetings and two external meetings have taken place so far, with a couple more planned over the coming month.

On completion of this piece of work over the next few months, a decision will be made as to how the scheme could be funded and taken forward.

Langstone Flood and Coastal Erosion Risk Management (FCERM) Scheme – Detailed Design

The design procurement process has been successfully concluded and the project has appointed AECOM as the Detailed Design Consultant. AECOM had previously worked on Langstone to provide the Option Appraisal and Outline design work, and therefore ensures there will be continuation and understanding throughout the progression of the scheme.

AECOM's work will also be supported by the integration of specialist services of:

- Wessex Archaeology – Heritage and Archaeological Support,
- J T Mackley Ltd – Early Contractor involvement Support and,
- Faithful & Gould – Cost Consultancy Services.

With the consultants appointed the Detailed Design has begun and this is expected to take approximately 12 months to complete. AECOM are currently planning the site and structural investigations which will inform the design process.

The Project Team have also been continuing with stakeholder and community engagement. Residents of Mill Lane and Harbourside, on the west of Langstone were invited to a dedicated meeting to discuss the Additional Scheme plans and potential contributions to enable our preference for the additional scheme to be constructed with the Core scheme. A fourth Stakeholder Working Group Meeting has been held. Representatives from community groups, stakeholders, and consultees are members of this group and we discussed the expected design process, decision points, engagement plans as well as including a workshop to explore the possibilities to encourage greater community and business contributions to project funding. This stakeholder group membership has also been extended, since the option appraisal stage to include new local action groups (Save our Shores, Mill Lane and Harbourside Residents, and Frontline Action Group). We will continue to consult widely with individuals and groups throughout the process.

The programme remains for detailed design to continue through to spring 2022, at which time they will be presented to Cabinet for approval to progress. Planning and consenting will take until approximately March 2023 and construction is hoped to start with the lifting of the annual overwintering bird restriction in April 2023.

Coastal Partners Geomatics Division

Our Geomatics Division have started the first of many coastal monitoring surveys for the new 6-year phase of the Southeast Regional Coastal Monitoring Programme, monitoring the topography of our beaches from Chichester Harbour to Southampton Water.

The team are continuing to support the HBC CELT team by delivering topographic detailed highway surveys to aid designs for highway schemes.

Regional Habitat Compensation Programme (RHCP)

The Solent & South Downs RHCP is legally required to deliver compensatory habitat across the region, to replace habitats lost through Flood and Coastal Erosion Risk Management (FCERM). The RHCP is administered by the Environment Agency (EA), however limited progress had been made between

2011 and 2017 other than the delivery of the Medmerry Managed Realignment scheme in West Sussex. With many opportunities for habitat creation within the Havant Borough (and wider Coastal Partners' area), it has been critical for us to inform and progress this programme. Future FCERM schemes to protect people and property rely on the successful provision of compensatory habitat.

Phase 1 of the project, the Strategic Update, was completed in 2018 and confirmed the quantity of habitat creation required in this area to meet our legal obligations. Phase 2 of the project, the Tactical Stage, was completed in May 2020 with the finalisation of the 2018 Annual Review report and a summary note on various potential funding opportunities for habitat creation sites. The Tactical stage investigated 18 priority sites (five of which are within the Havant Borough) for their feasibility for intertidal habitat creation. Jointly with the EA we produced a habitat creation delivery plan that will ensure we meet our RHCP targets up to the end of the second epoch of the Shoreline Management Plan (i.e. 2055). Ten potential habitat creation sites have been added to the EA's Capital Investment Plan, which is the first step in securing FDGiA funding to start investigating the viability of these schemes.

Over the coming years, we will be looking at these sites in detail to confirm and plan the habitat creation opportunities as part of Phase 3, the Operational Phase of the RHCP. We are currently preparing the next Solent & South Downs RHCP review report on behalf of the Environment Agency, which will provide an update on progress during 2019 and 2020.

Solent Bird Studies

The Solent Birds Studies is a study of the way over-wintering bird populations use coastal areas, with a particular focus on taking forward future FCERM and habitat creation projects. The data has and is being used to inform strategic planning and development management decisions. We are currently finalising some minor amendments that have been suggested by the Solent Waders and Brent Goose Strategy working group and will submit the report for formal approval by Natural England and Environment Agency once these have been made.

Cabinet Lead Reports – Full Council 16 June 2021

Councillor Julie Thain-Smith

Cabinet Lead – Environment & Climate Change

Work on the Climate Change and Environment Strategy has been informed by the online community climate conversations hosted in December 2020 and March 2021. We anticipate that it will be published in the next democratic cycle with an Action Plan to follow.

Domestic retrofit undertaken by third party installers in Havant Borough Council for the benefit of residents and the climate, continues with the energy company obligation.

Two new schemes have been added,

The Green Homes Grant Local Authority Delivery Phase One is delivered through a consortium led by Portsmouth City Council and delivered by Agility Eco. Details are on the website <https://www.havant.gov.uk/green-homes-grant>. The scheme has been extended from September to December 2021, and a marketing campaign is currently underway to promote the opportunity for eligible residents to benefit from energy saving retrofit measures.

The Green Homes Grant Local Authority Delivery Phase Two is anticipated to commence in September, and will be delivered through the Department of Business Energy and Industrial Strategy BEIS Southwest Local Energy Hub through a consortium covering the Solent Local Enterprise Partnership (LEP) area.

Electric vehicle charge point infrastructure - Reporting of use of our public facing network of charge points in Havant Borough Council car parks will be transferred to the parking team and come under the Community Safety and Organisational Development portfolio.

Hampshire County Council is considering a pilot scheme for on street charge-points. <https://www.hants.gov.uk/transport/electric-vehicles> for more information.

A recent campaign for residents offering solar PV panels at a discount called Solar Together (operated by iChoosr, promoted by the Council) attracted over 1000 inquiries. Actual uptake is yet to be confirmed, but if it proves to be popular, additional opportunities will be identified.

We plan to support a 'Community COP' focussing on local issues such as extending the debate about domestic energy efficiency, low carbon transport, and what we can do to address the climate crisis. This event will parallel the UN Climate Conference COP 26 to be hosted by the UK and held in November in Glasgow. More information and how to be involved will be available through our website and on social media in due course.

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Motion in respect of Fireworks proposed by Cllr Sarah Milne, seconded by Cllr Lloyd.

Fireworks are used by people throughout the year to mark different events. While they can bring much enjoyment to some people, they can cause significant problems and fear for other people and animals. They can be a source of fear and distress for many animals (including pet animals, farm livestock and wildlife). Animals affected not only suffer psychological distress but can also cause themselves injuries – sometimes very serious ones – as they attempt to run away or hide from the noise.

The unpredictable, loud and high intensity noises that many fireworks make can cause fear.

Debris produced by fireworks, if found on the ground, can also pose a hazard to animals, such as horses and farm livestock.

The short-lived nature of firework noise can make it difficult for the police or local authority officers to pinpoint locations and take action.

For example, studies have found fireworks to be the most common cause for fear responses in dogs¹, and it is estimated that 45 percent of dogs show signs of fear when they hear fireworks². A New Zealand survey recorded 79 percent of horses as either anxious or very anxious around fireworks or over the Guy Fawkes Day period³

Although there is limited direct evidence, it is also likely that fireworks and their debris will cause disturbance to wildlife, and are likely to cause suffering or distress, depending on the distance from the explosive and the noise level.

The RSPCA believes that a licensing system would help with better enforcement of the law by allowing enforcement bodies to know where licensed events are being held so they can

¹ Blackwell, E., Bradshaw, J., & Casey, R. (2013). Fear responses to noises in domestic dogs: Prevalence, risk factors and co-occurrence with other fear related behaviour. *Applied Animal Behaviour Science* 145, 15-25

² Blackwell, E., Casey, R., & Bradshaw, J. (2005). *Firework Fears and Phobias in the Domestic Dog*. Scientific Report for the RSPCA, University of Bristol, UK

³ Gronqvist, G, Rogers, C. & Gee, E. (2016). The Management of Horses during Fireworks in New Zealand. *Animals* 6(20).

focus on locations and incidents elsewhere.

The RSPCA believes there is a real need to raise awareness amongst owners of animals about fireworks phobia.

This phobia can be treated (in dogs at least) in the long term but owners need to prepare themselves and their pets sooner, rather than just before the fireworks are let off. There is a need to raise awareness about the impact of fireworks on animals to the wider public to encourage them to be more considerate of those with pets, horses and livestock as well as local wildlife.

The RSPCA believes the law is failing as it does not prevent or sufficiently reduce the risk of fireworks causing distress, injury or anxiety to people, as well as death, injury or distress to animals.

We believe that further research is needed to properly understand the impact of noise on animals and a number of things can be done to improve the situation for animals and people by:

- introducing a limit on the public use of fireworks on or close to specific dates and times
- tightening restrictions on the sale of fireworks in the run up to Bonfire night
- reducing the maximum noise level of fireworks sold to the public, ensuring they are labelled accurately
- licensing all public firework displays – and ensuring displays are better advertised to the public.

RECOMMENDATION

This Council resolves:

- 1 to require all public firework displays within the local authority boundaries to be advertised in advance of the event, allowing residents to take precautions for their animals and vulnerable people;
- 2 to actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people – including the precautions that can be taken to mitigate risks:
- 3 to write to the UK Government urging them to introduce legislation to limit the maximum noise level of fireworks to 90dB for those sold to the public for

private displays to encourage local suppliers of fireworks to stock 'quieter' fireworks for public display:

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